

Full time, Tenured Faculty Position Opening
Hokusei Gakuen University, Department of English

Note: This is an unofficial translation. Please refer to the original Japanese announcement on the university web site for the official version.

1. Academic field/specialty	International Business, International Economics, International Cooperation, International Environmental Studies, or International Tourism Studies
2. Subjects taught	Subjects to be taught include Academic Skills (基礎演習) as well as introductory and specialization subjects related to your area of specialty as part of the English Department Global Studies Course (subjects to be mainly taught in English).
3. Position title	Lecturer (専任講師) or Associate Professor (准教授) (full time, tenured)
4. No. of openings	Two (2)
5. Applicant Eligibility	<p>(1) The applicant must be able to assent to the Christian (Protestant) based educational policy of the university. Details can be found on the university website: https://www.hokusei.ac.jp/ideal/policy/</p> <p>(2) Applicants must have either*:</p> <ul style="list-style-type: none"> a) completed a Ph.D. or, b) have completed a Master's degree and have at least three years of research, teaching or professional experience or, c) have equivalent or higher qualifications. <p>(3) Regardless of nationality, applicants must have the ability to teach classes in English.</p> <p>(4) Ability to perform administrative tasks in Japanese without difficulty.</p> <p>(5) Ability to take responsibility for various university administrative tasks.</p> <p>*NOTE: For those applicants whose native language is not English, it is preferable that the applicant has either acquired a tertiary degree, completed a long-term exchange student experience, or has professional working experience in an English-speaking country.</p>
6. Department	<p>School of Humanities, Department of English.</p> <p>The Hokusei Gakuen University English Department is one of the leaders in tertiary coed English education within Hokkaido, continuing the legacy of founder Sarah C. Smith's school for girls in 1887. In recent years, the department has expanded its focus from Euro-American studies to a wider liberal arts focused education curriculum, with a strong focus of English as a medium of instruction.</p>
7. Contract start	April 1, 2024
8. Application materials	<p>(1) Cover letter - Include the field of expertise you are applying under (see No. 1 above), email address, telephone number, and contents list of application documents.</p> <p>(2) Academic resume, list of publications and application sheet submitted in Hokusei Gakuen University format.</p> <p>(3) Proof of completion of graduate program or official university transcript</p> <p>(4) Copy of Ph.D. Diploma (Ph.D. holders only)</p> <p>(5) Three publications (either originals or copies) – at least one must be in English. For publications in Japanese, include a Japanese summary of approximately 400 characters for each publication. For publications in English, include a summary of 200 words each.</p>

	<p>(6) A statement of your goals for English education in the Hokusei Gakuen University English Department (in English or Japanese, one page A4 size paper).</p> <p>※All personal information submitted will only be used for the purpose of evaluation of applicants.</p>
9. Selection Process	<p>The selection process will be carried out according to the university's regulations for the selection and promotion of educational personnel. After the submitted documents have been examined, candidates will be selected to proceed to a final selection committee (final selection will be based on an interview and short mock lecture). The candidate chosen will be informed of the decision by mid-October, 2023.</p>
10. Salaries and benefits	<p>[Employer] Hokusei Gakuen Educational Corporation [Salary] As per Hokusei Gakuen regulations [Hours] As per Hokusei Gakuen regulations [Holidays] Sunday, public holidays, and others [Social and labor insurance] Yes (Promotion and Mutual Aid Corporation for Private Schools of Japan, Employment insurance etc)</p>
11. Application Deadline	<p>Applications will be accepted no later than Friday, July 21, 2023.</p>
12. Application documents to be sent to:	<p>〒004-8631 札幌市厚別区大谷地西2丁目3番1号 北星学園大学 文学部長 柳町 智治 宛 Make sure to include “英文学科専任教員（グローバル・スタディーズコース）応募書類在中” on the envelope, and ensure to send by registered mail.</p> <p>Applicants are also welcome to apply online via JREC-IN Portal:</p>
13. Contact	<p>Hokusei Gakuen University, Kenkyu Shienka (研究支援課). Phone: 011-891-2731 FAX: 011-896-7660 E-mail: gakumu@hokusei.ac.jp</p>